

JAKE LAFAUCI

New York, NY | jakelafauci@gmail.com | (631) 626-6933

Portfolio Link - <https://www.jake-lafauci.com>

PROFESSIONAL SUMMARY

Experienced communications professional passionate about film and television. Skilled videographer with a successful track record of creating, editing, and analyzing film and TV, researching industry trends, and producing high-quality content. Adaptable to new environments and technologies. Motivated and mindful leader eager to contribute to an innovative team.

SKILLS

- **Creative:** Verbal & written communication, research, strategy, marketing & advertising, video production & editing, teamwork, collaboration, leadership, creative thinking, problem-solving, organization, attention to detail.
 - **Programs/Software:** Adobe Premiere Pro, Final Cut Pro 7, Final Cut Pro X, Final Draft, iMovie, Adobe CC, Microsoft Office, Movie Magic Scheduling, Hudl, Asana, Airtable, Slack, MediaSilo, Rev, Mediarly, Frame.io,
 - **Equipment:** Panasonic AG-AC90, Panasonic AG-UX90, Canon EOS C100, Canon EOS T4i, Canon EOS T5, shotgun & lavalier microphones, camera tripods, three-point lighting equipment, teleprompters.
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WORK HISTORY

MTVE Junior Writer & Producer | *Paramount* | New York, NY Feb. 2025 – Present

- Collaborate with writers, producers, and editors to enrich promotional campaigns for ongoing programs.
- Oversee the collection and distribution of daily production footage across multiple internal teams and channels.
- Experiment with multiple social media styles and formats to keep audiences engaged and entertained.
- Produce and edit Paramount Network's "Movies Live Here" promotional advertisements.

MTVE Editorial Ambassador + Production Assistant | *Paramount* | New York, NY Nov. 2022 – Feb. 2025

- Pitched, wrote, and produced content for social media of online streaming services & cable television
- Organized footage into navigable formats for in-house editors using Adobe Premiere Pro, Microsoft Office & Airtable
- Conducted post-production transcription for cast & crew interviews of various TV programs.
- Promoted to Production Assistant in Nov. 2023 – Performed all previous duties with a higher volume of tasks.

Fulfillment Coordinator | *Hayden5* | New York, NY Apr. 2022 – Nov. 2022

- Managed the shipping, maintenance, and retrieval of all in-house gear and equipment.
- Performed research to discover innovative business models and recruit potential vendors for productions.
- Organized set schedules for all in-house studio and office operations between internal staff and clientele.

Video Editing & Production Intern | *Geaux Network* | Norwood, MA Aug. 2021 – Dec. 2021

- Created, compiled, and edited new and professional-level content for various network programs.
- Assisted in the development of several pitch/production booklets for potential new programming.
- Researched current trends and media strategies to promote network growth.

Assistant Director | *Elevate Short Film* | Hamden, CT Aug. 2019 – Nov. 2021

- Created production schedules, call sheets, and day-out-of-day forms using Movie Magic Scheduling.
- Assisted the Director with daily tasks, such as scriptwriting, budgeting, and decision-making.
- Ensured the safety and well-being of all personnel and cast members during production.
- Managed submissions and delivery of requested materials to select film festivals.

Post-Production Intern | *Park Slope Productions* | New York, NY Jun. 2019 – Aug. 2019

- Conducted post-production transcription for the Discovery Channel's *Alaskan Bush People*.
 - Sequenced and compiled raw footage using Adobe Premiere Pro & Final Cut Pro 7.
 - Explored viability of scenes and takes to determine sensible fit, proper angles, and degree of appeal.
 - Performed research regarding talent selection and new, innovative segments.
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EDUCATION

Master of Science in TV Producing & Writing | *Boston University* | Boston, MA Sep. 2020 – Jan. 2022

- **Concentration:** Television Producing & Writing. **GPA:** 3.81/4.0.
- **Relevant Coursework:** Writing the Situational Comedy, Sitcom Pilot, and Episodic Drama, Late Night Laughs, Creative Producing I & II, Media Evolution, TV to Tablets, Media Money Trail, Screenwriting Thesis.

Bachelor of Arts in Film, TV, and Media Arts | *Quinnipiac University* | Hamden, CT Aug. 2016 – May 2020

- **Concentrations:** Film, Television & Media Production, Strategic Communications/Advertising. **GPA:** 3.58/4.0.
- **Relevant Coursework:** Single & Multi-Camera Production, Audio Production, Senior Pre-Production & Production, Screenwriting, Photography, Understanding Film, Senior Seminar: Hollywood on Hollywood.